

# STAYING SAFE

## INDEPENDENT DOMESTIC VIOLENCE ADVISOR

### PERSON SPECIFICATION SO1 Pts 23 – 25

All criteria are assessed through your application form in the first instance, and during your interview, should you be short-listed.

<b>QUALIFICATIONS</b>	
Good general level of educational qualifications e.g. GCSEs, A levels.	Essential
Relevant degree.	Desirable
Safe Lives IDVA Qualification or equivalent	Desirable
<b>EXPERIENCE</b>	
Minimum of two years experience of direct work with adults affected by domestic violence.	Essential
Experience of working with adults with diverse needs.	Essential
Experience of multi-agency and partnership working with other statutory and third sector agencies.	Essential
Experience of undertaking risk assessments of service users and delivering a service in keeping with the result.	Essential
Experience of undertaking safety planning with service users and securing practical safety measures.	Essential
Experience of advocating on behalf of service users.	Essential
Experience of court work.	Desirable
<b>PRACTICAL AND INTELLECTUAL SKILLS (INCLUDING ANY SPECIAL KNOWLEDGE)</b>	
Knowledge and understanding of how domestic abuse impacts on adults and children.	Essential
Knowledge of housing, civil, criminal and other relevant legislation with regard to domestic abuse.	Essential
Knowledge of the legal framework relating to safeguarding both children and vulnerable adults.	Essential
Working knowledge of Multi-Agency Risk Assessment Conferences (MARACs) and Multi-Agency Public Protection Arrangements (MAPPA).	Essential

The ability to plan, monitor and evaluate own work.	Essential
The ability to write concise and accurate reports, maintain up-to-date computer and paper-based records and to collect and collate data in line with monitoring and evaluation procedures.	Essential
Ability to communicate clearly with a range of people both over the phone and in person, sometimes over sensitive and/or complex issues.	Essential
An awareness and understanding of diversity.	Essential
Ability to speak relevant community languages.	Desirable
<b>DISPOSITION AND ATTITUDE</b>	
Ability to recognise potential risky situations and take the appropriate action.	Essential
Ability to advocate on behalf of clients with a range of organisations.	Essential
Commitment to anti-discriminatory and anti-oppressive working.	Essential
Ability to be flexible, organised and to manage time and workload effectively.	Essential
Ability to demonstrate a non-judgemental, person-centred approach.	Essential
<b>TRAINING</b>	
Willingness to engage in all supervision processes and to undertake training as required.	Essential
<b>SPECIAL WORKING CONDITIONS</b>	
Willingness and ability to work flexibly and occasionally out of hours as required.	Essential